

IRION COUNTY CLERK'S OFFICE

Fee Schedule – Effective January 2019

Each Document sent for recording must include a postage paid return envelope

Property Code 11.003: An instrument conveying an interest in Real Property that does not contain the mailing address of each grantee, is assessed a fee of \$25.00 or twice the statutory recording fee, whichever is greater.

- For filing requirements and additional and additional fees that may be charged, please review the following statutes: Texas Property Code 11.003, 12.001(b), 12.011; Local Government Code 191.007

| Real Property Recording – | | |
|---|---|----------------------------|
| MUST BE AN ORIGINAL DOCUMENT OR CERTIFIED COPY | | |
| Recording Fee (First Page) (includes Lis Pendens) | Sec. 118.011 LGC | \$5.00 |
| Records Management & Preservation | Sec. 118.0216 LGC Sec.118.011 (b)(2) | \$10.00 |
| Records Archive | Sec 118.011(f) LGC | \$10.00 |
| Courthouse Security | Sec. 291.008(d) LGC | \$1.00 |
| | TOTAL (first page) | \$26.00 |
| Each additional page or part of page on which there are visible marks of any kind | Sec. 118.011(a)(1) | \$4.00 |
| For each name in excess of five names that has to be indexed | Sec. 118.011 LGC | \$0.25 |
| Each 8 1/2" by 14" attachment or part of an attachment, rider or exhibit | Sec. 118.011 LGC | \$4.00 |
| Federal Tax Lien/Release of Lien | | |
| Recording Fee | Property Code Sec. 14.005 | \$10.00 |
| Record Management | Sec. 118.0216 LGC Sec.118.011 (b)(2) | \$10.00 |
| Record Archive | Sec 118.011(f) LGC | \$10.00 |
| Courthouse Security | Sec. 291.008(d) LGC | \$1.00 |
| | TOTAL | \$31.00 |
| Federal Lien Search | | |
| Per Name | Property Code 14.004 | \$10.00 |
| Federal Lien Copies per page | Property Code 14.004(d) | \$1.50 |
| Federal Lien Copies Certified | Property Code 14.004 LGC 118.011(a)(3) | \$5.00 +\$1.50 per page |
| State Tax Lien/Release of Lien | | |
| Recording Fee | Sec. 118.001(2) LGC | \$5.00 |
| Records Management | Sec. 118.011(b)(2) LGC | \$10.00 |
| Courthouse Security | Sec. 291.008(d) LGC | \$1.00 |
| | TOTAL | \$16.00 |
| Abstract of Judgment | | |
| Recording Fee | Property Code 52.0041 | \$5.00 |
| Records Management & Preservation | Sec. 118.0216 LGC | \$10.00 |
| Security Fee | Sec. 291.008(d) LGC | \$1.00 |
| Records Archive | Sec 118.011 (e) LGC | \$10.00 |
| | TOTAL | \$26.00 |
| Each Additional page for recording | | \$4.00 |
| UCC Fees | | |
| Standard Form UCC-3 | | |
| Terminations, Amendments (Per Change) | Sec.9.404(c) TX B&C Code | \$15.00 |
| Record Management & Preservation | Sec 118.0216 LGC | \$10.00 |
| Security Fee | Sec. 291.008(d) LGC | \$1.00 |
| Records Archive | Sec 118.011(e) LGC | \$10.00 |
| | TOTAL | \$36.00 |

| | | |
|---|-----------------------------|----------------|
| UCC Filing in Real Estate Records: | | |
| UCC-1 | Revived Art.9 Tx B&C code | \$5.00 |
| Record Management & Preservation | Sec. 118.0216 LGC | \$10.00 |
| Security Fee | Sec 291.008(d) LGC | \$1.00 |
| Records Archive Fee | Sec. 118.011(e) LGC | \$10.00 |
| | Total | \$26.00 |
| <i>Per each additional page</i> | | \$4.00 |
| Copies of UCC per page | | \$1.50 |
| Certified Copies – fee + copies per page fee | | \$5.00 |
| Plats/Maps | | |
| Recording Fee Plat up to 18" x24" (County Clerk requires 2 Originals) | Sec 118.011 (c) LGC | \$35.00 |
| Record Management | Sec. 118.011(b)(2) LGC | \$10.00 |
| Record Archive | Sec. 118.011 (f) | \$10.00 |
| Security Fee | Sec. 291.008 (d) | \$1.00 |
| | TOTAL | \$56.00 |
| Plat with extra pages | Fee Per extra page | \$5.00 |
| Plat Copies | | |
| Certified Copies | One Page | \$6.00 |
| | <i>Each</i> additional page | \$1.00 |
| Uncertified Copies (plain copies) | Per page | \$1.00 |

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|--|---|----------------|
| Miscellaneous Records | | |
| Beer License | | \$5.00 |
| Brand Registration / Release of Ownership | | |
| Recording Fee (one brand/ one location) Includes Certificate | 118.020(a)(9) LGC 144.110 TX Agri. Code | \$5.00 |
| Record Management | 118.011(b)(2) LGC | \$10.00 |
| Record Archive | 118.011(f) LGC | \$10.00 |
| Courthouse Security | 291.008(d) LGC | \$1.00 |
| | Total | \$26.00 |
| <i>Each Additional Brand Location</i> | Recorded at the same time only | \$5.00 |
| Assumed Name Certificate | | |
| Application available on county website: http://www.co.irion.tx.us/page/irion.Home | | |
| Recording Fee– (includes indexing of 2 names) (CC) (indexing of Business & 1 Owner Name) | 71.155(a)(1)(2) TX Business & Commerce Code | \$3.00 |
| Record Management | 118.011(b)(2) LGC | \$10.00 |
| Record Archive | 118.011(f) LGC | \$10.00 |
| Courthouse Security | 291.008(d) LGC | \$1.00 |
| | TOTAL | \$24.00 |
| <i>Each Additional Name Indexed</i> | | \$0.50 |
| Abandonment of Assumed Name, Fee Per Name | BCC 71.155 | \$10.00 |
| Posting Public Notices: Including Trustee/Foreclosure Sales | | |
| Recording Fee | 51.002(f) TX Property Code | \$2.00 |
| Courthouse Security | 291.008 (d) | \$1.00 |
| | TOTAL | \$3.00 |
| VITAL RECORDS | | |
| Birth Certificate - Irion County Only | | |
| Search/Certificate/County Clerk Fee | 118.015(a) LGC, 181.22TAC, HSC1 91.0045 | \$20.20 |
| Vital Statistics Fee | 191.0045 HSC | \$1.80 |
| Vital Statistics Preservation Fee | 191.0045 HSC | \$1.00 |
| | TOTAL | \$23.00 |

| Death Certificates – Irion County Only | | |
|---|--|----------------|
| Search/Certificate/County Clerk Fee | 118.015(a) LGC, 181.22(b)(s) TAC, HSC 191.0045 | \$20.00 |
| Vital Statics Preservation Fee | 191.0045 HSC | \$1.00 |
| | TOTAL | \$21.00 |
| Each Additional Copy – order at the same time | | |
| County Clerk Fee | 191.0045 HSC | \$3.00 |
| Vital Statistics Preservation Fee | 191.0045 HSC | \$1.00 |
| | TOTAL | \$4.00 |
| Informal Marriage License | | |
| License Fee | 118.011(a)(8) LGC | \$25.00 |
| Records Management | 118.011(b)(2) LGC | \$10.00 |
| Records Archive Fee | 118.011(f) LGC | \$10.00 |
| Courthouse Security | 291.008 (d) LGC | \$1.00 |
| Vital Statistics Preservation Fee | 191.0045 HSC | \$1.00 |
| 72 hour waiting Period from date of application before license can be issued | TOTAL | \$47.00 |
| Marriage License without Texas Premarital Education Certificate | | |
| License Fee | 118.011(a)(7) LGC | \$60.00 |
| Record Management | 118.011(b)(2) LGC | \$10.00 |
| Record Archive | 118.011(f) LGC | \$10.00 |
| Courthouse Security | 291.008(d) LGC | \$1.00 |
| Vital Statistics Preservation Fee | 191.0045 HSC | \$1.00 |
| 72 hour waiting Period from date of application before license can be issued | TOTAL | \$82.00 |
| Marriage License with Texas Premarital Educate Certificate | | |
| License Fee | 118.011(a)(7) LGC | <i>Waived</i> |
| Record Management | 118.011(b)(2) LGC | \$10.00 |
| Record Archive | 118.011(f) LGC | \$10.00 |
| Courthouse Security | 291.008(d) LGC | \$1.00 |
| Vital Statistics Preservation Fee | 191.0045 HSC | \$1.00 |
| 72 hour waiting period <i>Waived</i> | TOTAL | \$22.00 |
| Certified Copy of Marriage License: Irion County Records Only | | |
| Clerk's Certification Fee | 118.011(a)(3) LGC | \$5.00 |
| Fee per Page | 118.011(a)(4) LGC | \$1.00 |
| Vital Statistics Preservation Fee | 191.0045 HSC | \$1.00 |
| | TOTAL | \$7.00 |

For information regarding a marriage by proxy, marriage to an incarcerated person, marriage of deployed soldier or marriage of a person less than 18 years of age, please contact the County Clerk's Office for regulations and requirements.

| IRION COUNTY PROBATE FILING FEES | | |
|---|--|-----------------|
| This list is basic case fees other service can be added as required by law | | |
| Wills for Safekeeping | | |
| Filing Fee | Local Government Code 118.052(3)(E) | \$5.00 |
| Record Management | Local Government Code 118.052(3)(G) | \$5.00 |
| Courthouse Security | Local Government Code 291.008 (d) | \$5.00 |
| Records Archive Fee | Local Government Code 118.011(f) | \$10.00 |
| | TOTAL | \$25.00 |
| Original Filing of Probate of Will, Guardianship, Muniment of Title | | |
| Probate Fee Original Action | Local Government Code 118.052(2)(A)(i) | \$40.00 |
| Supplemental Court Initiated Guardianship | Local Government Code 118.052(2)(e) | \$20.00 |
| Records Management | Local Government Code 118.052(3)(G) | \$5.00 |
| Support for Judiciary | Local Government Code 133.154(a) | \$42.00 |
| Basic Civil Services for Indigents | Local Government Code 133.153(a)(1) | \$10.00 |
| State Electronic Fee Fund | Texas Government Code 51.851(b) | \$30.00 |
| Judicial and Court Personnel Training Fee | Texas Government Code 51.971 | \$5.00 |
| Judicial Education Fund | Local Government Code 118.052(2)(A)(vi) | \$5.00 |
| Court Record Preservation Fee | Texas Government Code 51.708 | \$10.00 |
| Law Library | Local Government Code 323.023(a) | \$35.00 |
| Courthouse Security Fee | Local Government Code 291.008(d) | \$5.00 |
| Judicial Fee | Texas Government Code 51.703(a) | \$40.00 |
| Appellate Judicial System Fee (District 3) | Government Code 22.2041 | \$5.00 |
| Issuing Citation | Local Government Code 118.052(3)(a) | \$4.00 |
| Sheriff's Fee | Local Government Code 181.131 | \$20.00 |
| County Judge | Local Government Code 118.101(1) | \$2.00 |
| <i>Fee includes one posted or published citation and 1 Letters</i> | TOTAL | \$278.00 |
| Charge for each Additional issuance of Citation | Local Government Code 118.052(3)(a) | \$4.00 |
| Personal Service on <i>each</i> Citation in Irion County | | \$75.00 |
| Letters of Testamentary, Guardianship, Administration (EACH) (This not include the cost of Order, if necessary, to attach) | Local Government Code 118.052(3)(d) | \$2.00 |
| Application for Sale of Real (or Personal) Property | | |
| Filing Fee | Local Government Code 118.052(2)(B)(v) | \$25.00 |
| Judge's Fee | Local Government Code 118.101(4) | \$2.00 |
| Sheriff's Fee | Local Government Code 118.131 | \$20.00 |
| Record Management | Local Government Code 118.052(3)(G) | \$5.00 |
| Basic Civil Legal Services for Indigents | Local Government Code 133.153(a)(1) | \$10.00 |
| State Electronic Fee Fund | Texas Government Code 51.8519(b) | \$30.00 |
| | TOTAL | \$92.00 |
| Sheriff's Fee Order of Sale | Local Government Code 181.131 | \$150.00 |
| Adverse Action (Cross Action, Intrusion, Pleas of Privilege or Motion for New Trial) | | |
| Adverse Probate Action | Local Government Code 118.052(2)(c) | \$40.00 |
| Records Management | Local Government Code 118.052(3)(G) | \$5.00 |
| Courthouse Security Fee | Local government code 291.008(a) | \$5.00 |
| Civil Legal Services for Indigents | Local Government Code 133.153(a)(1) | \$10.00 |
| Supplemental Court Initiated Guardianship | Local Government Code 118.052(2)(e) | \$20.00 |
| Sheriff's Fee | Local Government Code 181.131 | \$10.00 |
| Records & Archive Fee | Local Government Code 118.011(f) | \$5.00 |
| Judicial and Court Personnel Training Fee | Texas Government Code 51.971 | \$5.00 |
| State Electronic Fee Fund | Texas Government Code 51.851(b) | \$30.00 |
| Law Library | Local Government Code 323.023(a) | \$35.00 |
| <i>Fee does not include any service</i> | TOTAL | \$165.00 |

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| Charge for each issuance of Citation | Local Government Code 118.052(30)(a) | \$4.00 |
| Personal Service on each citation in Irion County | | \$75.00 |
| If Judge's signature Required | Local Government Code 118.101(11) | \$2.00 |
| Inventory, Appraisement and List of Claims- Delayed (after 90th day after Qualification Date) | | |
| Filing Fee | Local Government Code 118.052(2)(B)(i) | \$25.00 |
| Judge's Fee | Local Government Code 118.101(11) | \$2.00 |
| | Total | \$27.00 |
| Annual/Final Account of Probate/Guardianship (must be notarized), (after Order Approving Inventory and Appraisement or after 120th day after initial filing of the action, whichever occurs first) | | |
| Filing Fee | Local Government Code 118.052(2)(B)(iv) | \$25.00 |
| Judge's Fee | Local Government Code 118.101(11) | \$2.00 |
| | TOTAL | \$27.00 |
| Annual/Final Report of Guardianship of a Person (must be notarized), (after Order Approving Inventory and Appraisement or after 120th day after initial filing of the action, whichever occurs first) | | |
| Filing Fee | Local Government Code 118.052(2)(B)(iv) | \$10.00 |
| Judge's Fee | Local Government Code 118.011(11) | \$2.00 |
| Record Management | Local Government Code 118.052(3)(G) | \$5.00 |
| | Total | \$17.00 |
| Miscellaneous Filing (after Order Approving Inventory and Appraisement or after 120th day after initial filing of the action, whichever occurs first, IF MORE THAN 25 PAGES) LENGTHY Document | | |
| Filing Fee | Local Government Code 118.052(2)(B)(vii) | \$25.00 |
| Judge's Fee | Local Government Code 118.101(11) | \$2.00 |
| | TOTAL | \$27.00 |
| Claim (paid by the Claimant at the time of filing) | | |
| Filing Fee | Local Government Code 118.052(2)(D) | \$10.00 |
| Judge's Fee | Local Government Code 118.101(11) | \$2.00 |
| | TOTAL | \$12.00 |
| Foreign Wills/Temporary Guardianship/ Application to Sell minor's interest/ Heirship Determination in no Existing Probate | | |
| Probate Fee Original Action | Local Government Code 118.052(2)(A)(i) | \$40.00 |
| Records Management | Local Government Code 118.052(3)(G) | \$5.00 |
| Court Record Preservation Fee | Texas Government Code 51.708 | \$10.00 |
| Records Archive Fee | Local Government Code 118.011(f) | \$5.00 |
| Courthouse Security Fee | Local government code 291.008(a) | \$5.00 |
| Law Library | Local Government Code 323.023(a) | \$35.00 |
| Judicial Fee | Texas Government Code 51.703(a) | \$40.00 |
| Sheriff's Fee | Local Government Code 118.131 | \$20.00 |
| Civil Legal Service for Indigents | Local Government Code 133.153(a)(1) | \$10.00 |
| Judicial Education Fund | Local Government Code 118.064(a)(b)(1) | \$5.00 |
| Support for Judiciary | Local Government Code 133.154(a) | \$42.00 |
| Supplemental Court Initiated Guardianship | Local Government Code 118.052(2)(e) | \$20.00 |
| Judicial and Court Personnel Training Fee | Texas Government Code 51.971 | \$5.00 |
| State Electronic Fee Fund | Texas Government Code 51.851(b) | \$30.00 |
| Fee does not include any service | TOTAL | \$272.00 |
| Charge for each issuance of Citation | Local Government Code 118.052(3)(A) | \$4.00 |
| Personal Service on <i>each</i> citation in Irion County | | \$75.00 |
| Filing Affidavit in Small Estate Records after Approval by Judge | | |
| Probate Fee Original Action | Local Government Code 118.052(2)(A)(iii) | \$40.00 |

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| Records Management | Local Government Code 118.052(3)(G) | \$5.00 |
| Court Record Preservation Fee | Texas Government Code 51.708 | \$10.00 |
| Courthouse Security Fee | Local government code 291.008(a) | \$5.00 |
| Law Library | Local Government Code 323.023(a) | \$35.00 |
| Judicial Fee | Texas Government Code 51.703(a) | \$40.00 |
| Civil Legal Service of Indigents | Local Government Code 133.153(a)(1) | \$10.00 |
| Records Archive Fee | Local Government Code 118.011(f) | \$10.00 |
| Judicial Education Fund | Local Government Code 118.064(a)(b)(1) | \$5.00 |
| Support for Judiciary | Local Government Code 133.154(a) | \$42.00 |
| Supplemental Court Initiated Guardianship | Local Government Code 118.052(2)(e) | \$20.00 |
| County Judge | Local Government Code 118.101 | \$2.00 |
| Judicial and Court Personnel Training Fee | Texas Government Code 51.971 | \$5.00 |
| State Electronic Fee Fund | Texas Government Code 51.851(b) | \$30.00 |
| | TOTAL | \$259.00 |
| Charge for each issuance of Citation | Local Government Code 118.052(3)(A) | \$4.00 |
| Personal Service on <i>each</i> citation in Irion County | | \$75.00 |
| Mental Illness Filing | | |
| Probate Fee Original Action | Local Government Code 118.052(2)(A)(iii) | \$40.00 |
| Records Management | Local Government Code 118.052(3)(G) | \$5.00 |
| Court Record Preservation Fee | Texas Government Code 51.708 | \$10.00 |
| Law Library | Local Government Code 323.023(a) | \$35.00 |
| Judicial Fee | Texas Government Code 51.703(a) | \$40.00 |
| Civil Legal Service of Indigents | Local Government Code 133.153(a)(1) | \$10.00 |
| Judicial Education Fund | Local Government Code 118.064(a)(b)(1) | \$5.00 |
| Support for Judiciary | Local Government Code 133.154(a) | \$42.00 |
| Supplemental Court Initiated Guardianship | Local Government Code 118.052(2)(e) | \$20.00 |
| County Judge | Local Government Code 118.101 | \$2.00 |
| Appellate Judicial System Fee | Texas Government Code 22.2061 | \$5.00 |
| Sheriff's Fee | Local Government Code 118.131 | \$20.00 |
| County Attorney Fee | Texas Health & Safety Code 574.031 | \$50.00 |
| Judicial and Court Personnel Training Fee | Texas Government Code 51.971 | \$5.00 |
| State Electronic Fee Fund | Texas Government Code 51.851(b) | \$30.00 |
| Issuing Documents | Local Government Code 118.052(3)(a) | \$8.00 |
| Courthouse Security Fee | Local Government Code 291.008(a) | 5.00 |
| Additional Special Fee | Local Government Code 118.052(2)(A)(vi) | 5.00 |
| | TOTAL | \$337.00 |
| Miscellaneous Fees | | |
| Jury Fee (in County Court) | Texas Government Code 51.604 | \$40.00 |
| Clerk for personal service by certified mail | Local Government Code 118.052(3) | \$75.00 |
| Judge's signature required (any <i>additional</i> documents requiring judge's signature) | Local Government Code 118.101(11) | \$2.00 |
| Bond Approval | Local Government Code 118.011(a)(6) | \$3.00 |
| Oath | Local Government Code 118.011(a)(10) | \$2.00 |
| Civil Court /Occupational License/Foreign Judgment/ Appeals from J.P. Court | | |
| Civil Fee Original Action | Local Government Code 118.052(1)(A)(ii) | \$40.00 |
| Records Management | Local Government Code 118.052(3)(G) | \$5.00 |
| Support for Judiciary | Local Government Code 133.154(a) | \$42.00 |
| Civil Legal Services for Indigents | Local Government Code 133.153(a)(1) | \$10.00 |
| State Electronic Fee Fund | Texas Government Code 51.851(b) | \$30.00 |
| Judicial and Court Personnel Training Fee | Texas Government Code 51.971 | \$5.00 |
| Court Record Preservation Fee | Texas Government Code 51.708 | \$10.00 |

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| Law Library | Local Government Code 323.023(a) | \$35.00 |
| Courthouse Security Fee | Local Government Code 291.008(d) | \$5.00 |
| Judicial Fee | Texas Government Code 51.703 | \$40.00 |
| Appellate Judicial System Fee | Texas Government Code 22.2061 | \$5.00 |
| Fee does not include any service nor certified copies | TOTAL | \$227.00 |
| Certified Copies | | \$5.00 each PLUS \$1.00 per page |
| Charge for <i>each</i> issuance of Citation | Local Government Code 118.052(3)(A) | \$4.00 |
| Cross Actions, Interventions, Pleas of Privilege or Motion for New Trial | | |
| Filing of Action other than original | Local Government Code 118.052(1)(B) | \$30.00 |
| Records Management | Local Government Code 118.052(3)(G) | \$5.00 |
| Civil Legal Services for Indigents | Local Government Code 133.153(a)(1) | \$10.00 |
| State Electronic Fee Fund | Texas Government Code 51.851(b) | \$30.00 |
| Judicial and Court Personnel Training Fee | Texas Government Code 51.971 | \$5.00 |
| | Total | \$80.00 |
| Nondisclosure Petition | | |
| Filed as new civil filing | | \$252.00 |
| Nondisclosure Fee | Texas Government Code 411.0745 | \$28.00 |
| Other Civil Fees | | |
| Application for Turnover & Injunction Relief | Local Government Code 118.052(1)(B) | \$30.00 |
| Certified Copies | | \$5.00 each PLUS \$1.00 per page |
| Charge for each issuance of Citation | Local Government Code 118.052(3)(A) | \$4.00 |
| If Judge's signature is required | Local Government Code 118.101 | \$2.00 |
| Jury Fee | Texas Government Code 51.604 | \$40.00 |
| Service by Certified Mail | Local Government Code 118.052(3)(F) | \$75.00 |
| Service Documents: Citation; Notice; Commission to take Deposition; Show Cause; Subpoena; Precept to Serve; Temporary Restraining Order; Process; or other instrument or paper authorized or required to be issued by the Clerk | Issuing before Judgment Local Government Code 118.052(3)(A) Issuing After Judgment Local Government Code 118.052(1)(C)(ii) | \$4.00 \$5.00 |
| Personal service on each citation in Irion County | | \$75.00 |

Sheriff and Constable Fees

| Approved by the Commissioner's Court of Irion County | Effective 2016 |
|---|-----------------|
| Posting Notice (Probate) | \$20.00 |
| Forcible Detainer | \$75.00 |
| Citation – Probate, County/District Court, Justice Court, Small Claims, all Other | \$75.00 |
| Order of Sale | \$150.00 |
| Subpoena | \$75.00 |
| Summons | \$75.00 |
| Writ of Garnishment | \$150.00 |
| Writ of Attachment | \$150.00 |
| Writ of Execution | \$150.00 |
| Writ of Possession | \$150.00 |
| Writ of Sequestration | \$150.00 |
| Other Writs not Specifically Listed | \$75.00 |
| *** Commission on collected money per Writ of Execution, Order of Sale, etc., is 4%, with a maximum of \$500.00 | |